



September 30, 2019

Dear Viewlands Elementary School Community:

The Building Excellence V (BEX V) Capital Levy is funding a whole school replacement at Viewlands Elementary, 10525 3rd Ave NW., Seattle, WA 98177 to serve up to 650 students. The project is intended to replace the existing facility with a new facility and other site improvements.

We are looking for families and community member who would like to join the School Design Advisory Team (SDAT) for this project. This group will work with district staff as well as the project architects to provide guidance in how the programs at Viewlands Elementary may evolve over the coming decades and to help envision how the school should be organized to best support students.

The School Design Advisory Team (SDAT) will include current staff and families as well as neighborhood residents. Our goal is to form a working team of individuals from diverse backgrounds and perspectives. We are asking team members to commit to approximately seven formal workshops and a one day of school tours from October 2019 through March 2020. Most of the workshops will be scheduled at a time shortly after school is out, between about 4 p.m. and 6 p.m. These times could change if needed.

SDAT members have the responsibility to communicate the information from these meetings to other community members in order to seek their input. For example, family members will be asked to convey discussions and choices to other family. Team members will be seeking their input so that the work of the School Advisory Design Team can be representative of the whole Viewlands Community. SDAT members will also be expected to attend two evening community presentations to advocate for the selected design concept among the broader community.

Dates are currently proposed as follows and location will be at Viewlands Elementary unless otherwise noted:

- October 29, 2019, (4pm to 6pm): Workshop 1 – Project Orientation
- November 7, 2019 (8:30am to 3:30pm): School Tours (Additional Details Pending)
- November 7, 2019 (4pm to 6pm): Workshop 2 – Visioning & Goal Setting
- November 21, 2019 (4pm to 6pm): Workshop 3 – Visioning & Goal Setting
- December 12, 2019 (4pm to 6pm): Workshop 4 – Visioning & Goal Setting
- January 14, 2020 (4pm to 6pm): Workshop 5 – Design Charrette
- January 30, 2020 (4pm to 6pm): Workshop 6 – Design Charrette (if needed)
- March 12, 2020 (4pm to 6pm): Workshop 7 – Design Charrette (if needed)

We are seeking a School Design Advisory Team that represents our vibrant and diverse community. Please complete the Statement of Interest on page 2, and then email the form to Signe Roscoe at saroscoe@seattleschools.org. If you prefer, you may bring your application to the main office at Viewlands Elementary, located at 10525 3rd Ave NW., Seattle, WA 98177.

Applications are due by 3pm on October 11, 2019.

Thank you for considering making this important contribution to the future of children in the Viewlands Community.

Sincerely,

Amy Klainer, Principal

